



འབྲུག་རྒྱལ་འཛིན་གཞུག་ལག་སློབ་མཁོ།
འཛིགས་མེད་རྒྱལ་བཟོ་རིག་མཐོ་རིམ་སློབ་གླིང་།



Royal University of Bhutan
Jigme Namgyel Engineering College, Dewathang

Day Scholar Application Form

To
The Dean of Student Affairs,
JNEC, Dewathang

Date.....

Sub: Request to stay as Day Scholar

Sir,

I, Mr./Ms., Student No..... of
..... (Class) would like to stay as a Day Scholar w.e.f in this
semester

I hereby declare that I am opting to stay as a Day Scholar on personal reasons and assure
that I will abide by the Institute Rules and Regulation even as a Day Scholar.

I would, therefore, be grateful if I am granted permission to stay as a day scholar with
effect from above mentioned date.

I hereby hand over the room along with the items issued to me as mentioned in the table
overleaf.

Signature of Student

Copy:

1. *Accounts Section for necessary actions.*
2. *Student's Personal file for record.*

Please see overleaf

Handing – Taking of Room

Room No.:

Date:

Sl. No.	Name of Items	Qty.	Remarks

The above items are handed over by:

Mr./Ms. (Name & Signature of Student)

Taken over by:

Mr./Ms.

Mr./Ms.

(Name & Signature of SSO)
Councillor)

(Counter signed by Block

Recorded by Accounts Section

Signature of Accounts Assistant

Approved by Dean, SA



འབྲུག་རྒྱལ་འཛིན་གཞུག་ལག་སློབ་མེ།
འཛིགས་མེད་རྒྱལ་བཟོ་རིག་མཐོ་རིམ་སློབ་གྲྭ།



Royal University of Bhutan
Jigme Namgyel Engineering College, Dewathang

STUDENT REGISTRATION FORM (Govt. Scholarship)

Date:

Name of Student: Gender:
Class: Student No.
CID..... House No.....
Thram No..... Mobile No.....
Date of Birth:..... Blood Group.....

Signature of Student

Step 1: Report to Examination and Student Record Officer for verification of modules to be repeated, if any

- | | |
|---------|---------|
| 1. | 2. |
| 3. | 4. |
| 5. | |

(Individual student is responsible for filling up the repeat module information here.)

Signature of ESRO

(THIS PART TO BE FILLED IN BY THE ACCOUNTS ASSISTANT)

Step 2: Report to Accounts Section and pay the following fees:

- | | |
|---|-----------------|
| (1) Tuition fee: | Nu. |
| (2) College Development fund (CDF) | Nu. |
| (3) Security Deposit (refundable) | Nu. |
| (4) Repeating Module fee: | Nu. |
| (5) Any others (College ID Card, student handbook): | Nu. |
| Total Fee paid | Nu. |

Signature of Accounts Assistant

Please see overleaf

Step 3: Report to Student Service Officer and get the room allocated/verified:

Allocated Hostel Room No: (to be filled in by the student)

-----Signature of SSO-----

Step 4: Submit this form to the SSO.

(If you are a new student, please submit the following documents)

- | | |
|--|--------------------------|
| (1) Class 12 Mark Sheet (Original & Copy) | <input type="checkbox"/> |
| (2) Class 12 Pass Certificate (Original & Copy) | <input type="checkbox"/> |
| (3) Class 10 Mark Sheet & Pass Certificate (Original & Copy) | <input type="checkbox"/> |
| (4) School Leaving Certificate (Original & Copy) | <input type="checkbox"/> |
| (5) Copy of Citizenship ID card/Letter from Immigration & Census | <input type="checkbox"/> |
| (6) Any others (.....) | <input type="checkbox"/> |

-----Signature of SSO-----

Students to fill in the following details:

1. Permanent Address:

Parent's Name:

Village:

Gewog:

Dzongkhag:

Mobile No.:

2. Current Address:

Parent's/Guardian's Name:

Village:

Gewog:

Dzongkhag:

Mobile No.: