



Form No. RUBFM-40

ADVANCE APPLICATION FORM

1. Name of Employee _____

2. OVC/College _____

3. Designation _____

6. Present Status of Earlier Advance (Nu) _____

4. Position Level _____

7. Employee ID No. _____

5. Basic Salary (Nu) _____

8. Department _____

<u>Purpose of Advance</u>	<u>Amount of Advance required (Nu)</u>

Does the employee have outstanding salary advance?
NO / YES, If yes not eligible.

Finance Officer

Signature of Employee_____
Signature of Drawing and Disbursement Officer

Place _____

Sanctioned

Date _____