

BoQ for Stationeries

Sl.No.	Item with specification	Unit
1	A3 size paper (JK)	Ream
2	A4 size canson paper	Ream
3	A4 size envelope (plastic inside)	Ream
4	A4 size paper (GSM) 70	Ream
5	A4 size paper (JK) 75, Red cover	Ream
6	A4 Size Paper (color paper)	Reams
7	Alkosign Magnetic Duster	Nos
8	Ambassador clip file	Nos
9	Arch file (Ambassador/Sona 24T)	Nos
10	Arch file (Saya)	Nos
11	Ball pen (Lexi 5 blue & red)	Pkts
12	Ball pen (Mitsubishi blue & red)	Pkts
13	Bhutanese Paper (Desho)	Pcs
14	Binder clips 19mm	Pkts
15	Binder clips 25mm	Pkts
16	Binder clips 32mm	Pkts
17	Binder clips 40mm	Pkts
18	Calculator (ct-912)	Nos
19	Carbon paper, Blue	Pkts
20	CD bag (Big)	Nos
21	CD bag (Small)	Nos
22	CD-R, 700MB (Sony)	Nos
23	CD-RW (Sony)	Nos
24	Cellotape big size, (Black) 300mtrs.	Roll
25	Cellotape big size, (Blue) 300mtrs.	Roll
26	Cellotape big size, (Brown) 300mtrs.	Roll
27	Cellotape big size, (Green) 300mtrs.	Roll
28	Cellotape big size, (Red) 300mtrs.	Roll
29	Cellotape big size, (Transparent) 300mtrs.	Roll
30	Cellotape big size, (Yellow) 300mtrs.	Roll
31	Cellotape medium size, (Transparent), 2" with 300mtrs.	Roll
32	Cellotape small size, (Transparent), 1" with 300mtrs.	Roll
33	Cellotape, Holder machine	No.
34	Chalk (Alkon low dust) Mixed Color chalk	Pkts
35	Chart paper	Nos
36	Cleanex	Nos
37	Coil comb binding machine with various sizes of plastic combs, each size one dozen	Nos
38	Correction pen	Nos
39	Drawing sheet, A0 size (ordinary)	Nos
40	Duracell, 9V, DC Battery	Pairs
41	DVD-R, 4.7GB (sony)	Nos
42	Envelop, A4 size (plastic inside)	Pkts
43	Envelop, Legal size (plastic inside)	Pkts
44	Envelope (small size)	Pkts
45	Envelope, (medium size)	Pkts

46	Extra Heavy duty battery, 6F22, 9V, DC	Pairs
47	Fax Film (Panasonic)	Roll
48	FC paper plain (A4 size)	Reams
49	FC paper rule (A4 size)	Reams
50	Fuser flim for canon work center IR2318L	Nos
51	Flat file	Nos
52	Fluorescent rubber band	Pkts
53	Fluorescent Paper	Pkts
54	Fuser Assembly, (Xerox M118), CN-126K 16467-65A-100042619	Nos
55	Glue Stick	Nos
56	Glue, 700ml	Bottle
57	Graph sheet (Semilog)	Nos
58	Hard Disk (Sata 160 GB)	Nos
59	Hightligher pen, Gloliter pen	Pkts
60	HP Ink Cartridge, 802 Black Colour	Nos
61	HP Ink Cartridge, 802 Colour	Nos
62	Jam pin (plastic)	Pkts
63	Legal size paper, JK Red Cover	Ream
64	Mark Sheet Printing Paper	Pkts
65	Normal Graph sheet	Pkts
66	OHP marker pen	Pkts
67	Paper cutting machie, destop guilotine type stack paper cutter	Set
68	Paper tray (2 tray)	Nos
69	Paper tray (3 tray)	Nos
70	Paper weight (big)	Nos
71	Paper weight (medium)	Nos
72	Paper weight (small)	Nos
73	Parker pen, Roller (blue, red)	Nos
74	Pen Drive Transcand (8GB)	Nos
75	Pen Drive Transcand (16 GB)	Nos
76	Pen drive Transcand (32 GB)	Nos
77	Pencil Battery, 1.5V, dc, AA	Pairs
78	Pencil Battery, AAA	Pairs
79	Permanent Marker Pen (snowman)	Pkts
80	Plastic Clip file	Pcs
81	Printer Cartridge (LaserJet, P1007)	Nos
82	Printer Cartridge (Q2612 Ahp LaserJet)	Nos
83	Printer Cartridge Hp laser Jet(78A, CE 278A)	Nos
84	Printer Cartridge HP Laserjet (05A)	Nos
85	Printer Cartridge HP Laserjet (1020) 12A	Nos
86	Printer Cartridge HP Laserjet (11A)	Nos
87	Printer Cartridge HP Laserjet (1200) 15A	Nos
88	Printer Cartridge HP Laserjet (88A)	Nos
89	Printer Cartridge HP Laserjet (C4127X)	Nos
90	Printer Cartridge HP LaserJet 802 (Black)	Nos
91	Printer Cartridge HP LaserJet 802 (Colour)	Nos

92	Printer Cartridge HP Tri-colour black, 818	Nos
93	Printer Cartridge, Cason (C328)	Nos
94	Printer Cartridge Leserjet (59A)	Nos
95	Printer Cartridge, HPLaserJet, 80A	Nos
96	Printer Cartridge, HPLaserJet, 85A	Nos
97	Punching M/c heavy duty	Nos
98	Punching M/c medium (kangaroo) no. 48	Nos
99	Punching M/c medium (kangaroo) no. 600	Nos
100	Push Pin	Pkts
101	Register Book (rule) no. 10	Nos
102	Register Book (rule) no. 16	Nos
103	Register Book (rule) no. 35	Nos
104	Ring Binder Folder file, 25mm	Nos.
105	Ring file, Good quality	Nos
106	Scale 30cm	Nos
107	Scientific Calculator	Nos
108	Scissor big (best quality)	Nos
109	Scissor Medium (best quality)	Nos
110	Signature Pen, good quality	Pcs
111	Sketch pen	Pkts
112	Spiral binder 10mm dia	Nos
113	Spiral binder 11mm dia	Nos
114	Spiral binder 12mm dia	Nos
115	Spiral binder 13mm dia	Nos
116	Spiral binder 14mm dia	Nos
117	Spiral binder 15mm dia	Nos
118	Spiral binder 16mm dia	Nos
119	Spiral binder 17mm dia	Nos
120	Spiral binder 18mm dia	Nos
121	Spiral binder 19mm dia	Nos
122	Spiral binder 20mm dia	Nos
123	Spiral Note pad (medium)	Nos
124	Stapler Machine, Kangaro,heavy duty	Nos
125	Stapler Machine, Kangaro,medium duty (HD-45)	Nos
126	Stapler Machine, Kangaro,small duty	Nos
127	Stapler pin (heavy)	Pkts
128	Stapler pin (small) No. 10	Pkts
129	Stapler pin, 24/6 (medium)	Pkts
130	Stapler small duty	Nos.
131	Stick pad colourfull	Nos.
132	Stick pad or Note pad	Nos.
133	Super glue	Nos.
134	Thumb pin, big size	Pkts
135	Toner (Work Center-M118)	Nos.
136	Toner Canon Work Center,NPG-28	Nos
137	Tonner (Work Centre 5022)	No.
138	Tonner (Work center 5024	Nos
139	Tonner (Work Center 5330)	Nos

140	Tonner (Work Centre 5335)	No.
141	Transparency sheet (100micron)	Pkts
142	Transparency sheet (120micron)	Pkts
143	Transparency sheet (200micron)	Pkts
144	Twin thread	Ball
145	White Board Maker Ink, Red, Blue, Black & Green	Pkts
146	White Board Marker pen (snowman)	Pkts
147	Laminating Pouch A4	Reams