



༄༅། འབྲུག་རྒྱལ་འཛིན་གཙུག་ལག་སློབ་སྡེ།
 འཛིགས་མེད་རྣམ་རྒྱལ་བཟོ་རིག་མཐོ་རིམ་སློབ་གླིང་།

Royal University of Bhutan
 Jigme Namgyel Engineering College, Dewathang



Day Scholar Application Form

To
 The Dean, Student Affairs,
 Jigme Namgyel Engineering College,
 Dewathang.

Date.....

Sub: Request to stay as Day Scholar

Sir,

I, Mr./Ms., Roll No..... of
 (Class) would like to stay as a Day Scholar w.e.f
 in this semester

I hereby declare that I am opting to stay as a Day Scholar on personal reasons and assure that I will abide by the Institute Rules and Regulation even as a Day Scholar.

I would, therefore, be grateful if I am granted permission to stay as a day scholar with effect from above mentioned date.

I hereby hand over the room along with the items issued to me as mentioned in the table overleaf.

Signature of Student

Copy to:

1. Accounts Section for necessary actions
2. Above student's personal file for records
3. Chief Councillor & Mess Representatives for information and action

Handing – Taking of Room

Room No.:

Date:

Sl. No.	Name of Items	Qty.	Remarks

The above items are handed over by:

Mr./Ms. (Name & Signature of Student)

Taken over by:

Mr./Ms. Mr./Ms.
(Name & Signature of Student Service Officer) (Counter signed by Block Councillor)

Recorded by Estate Manager

Signature of Estate Manager

Recorded by Accounts Section

Signature of Accounts Assistant

Approved by Dean (SA)

Signature of Dean (SA)